



Govt. of West Bengal

**Office of the Assistant Director of Agricultural Marketing  
(Administrative), Murshidabad**

13A, Barrack Square, Berhampore Dist. Murshidabad ,Pin -742101  
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NIQ No. 1463

Dated, Berhampore, The 27/11/2018

**NOTICE INVITING QUOTATIONS**

Quotations in sealed covers are invited for the following work from Registered FPOs/FPCs **which are presently running Sufal Bangla stalls.Fpcs that are managing Sufal bangle front end counters Have multipurpose and whole range of ethnic agricultural produces and are able to sale these produces through the said Melas.**FPCs having valid CIN. Experience in similar kind of works is desirable. It will be received by the office of the undersigned and will be opened as per schedule stated below. Representative of willing FPOs/FPCs quoting rate may remain present at the time of opening.

01	<b>Interior decoration &amp; Printing</b>	<p>Interior decoration, printing of posters, leaflets, facia etc. and management of a stall provided for Agricultural Marketing Department at Block Krishi Mela-2018 ( Mati, Krishi, Udyan Palan, Matsya, Krsihi Bipanan, Samabay-O-Prani Sampad Mela) ” to be held in <u>Suti-II</u> Block in Murshidabad District ,2018 <b><u>for an estimated cost not above Rs.28,000/- (Rupees twenty eight thousand )only</u></b></p> <p>Work consists with:</p> <ol style="list-style-type: none"><li>1. Lining of a stall(s) with coloured jute-cloth appliquéés of ethnic look, Bamboo basket with cloth lining, lamp shades brackets.</li><li>2. Sunboard- Vinyl banner displays the programme title and name of the Department as well as logo and calligraphy of SUFAL BANGLA including logo of West Bengal State Agricultural Marketing Board and Paschimbanga Agri Marketing Corporation Ltd. There will be Sunboard-Vinyl, posters, leaflets, facia etc. with photographs to highlight Departmental schemes and activities.</li><li>3. Printing of boards/flex etc.</li></ol>
02.	<b>Selling, display and management in the stall</b>	<p>Work consists with::</p> <ol style="list-style-type: none"><li>1. Sourcing, aggregation, sales, investment and fund management for sale of produces.</li><li>2. The selected FPO/FPC will be held responsible for assistance to the farmers’ groups in aggregation of produces, transportation, stall management, infrastructures and logistics like food and accommodation of the farmers, crates, weighing scales, transportation of unsold produces, packaging, over all administrative support and quality management.</li><li>3. Selling and display of produce/ products</li><li>4. Engagement of manpower to run the stall smoothly and daily stall management for 3 days including cleaning, dusting.</li><li>5. To and fro transport of display materials and vehicle hiring for making various arrangements including packaging for the programme:<ol style="list-style-type: none"><li>a) Aromatic Rice varieties: Tulaipanji, Gobindabhog, Kalonunia, Radhatilak etc.</li><li>b) Black Rice</li></ol></li></ol>

		c) Processed Agri Products: Jam, Jelly, Squash, Pickle etc. d) Exotic vegetables (without potato, onion, ginger and garlic) e) Mango Papad etc. f) Pulse: Sonamung, Black Gram etc. <b>6.</b> Accommodation for stall attending farmers/FPO personnel <b>7.</b> Miscellaneous works as per direction. <b>8.</b> Dump and wastage of produce/products must be absorbed by the selected FPC/FPO.
02	<b>Rate to be quoted</b>	Percentage Rate for the whole work below or as per the estimated value as stated above must be quoted. Rates must be inclusive of all taxes and transportation, loading unloading charges and other incidental charges
03	<b>Last date and time for receipt of Sealed Rate Quotation</b>	07.12.2018 upto 12.00 noon at the office of the Assistant Director of Agricultural Marketing (Administrative) Murshidabad, 13A, Barrack Square North Berhampore, Murshidabad
04	<b>Date and time for opening of tender</b>	07.12.2018 at 01.00 pm at the office of the Assistant Director of Agricultural Marketing (Administrative) Murshidabad, 13A, Barrack Square North Berhampore, Murshidabad

The intending agencies should submit the following documents in the following manner:

1. Copies of a) PAN of the FPO/FPCs, b) GST registration and current GST payment receipt/challan, Professional Tax registration and current P. tax payment receipt/challan, c) Address Proof of the FPO/FPCs d) Photo ID of any Authorized Signatory of the FPO/FPCs, e) Experience certificate in similar nature of job completion like work order, completion certificate, payment certificate etc., f) list of manpower with skill in a sealed envelope subscribing the words "TECHNICAL DOCUMENTS FOR NIQ NO..... AND DATE....."
  2. The percentage quoted rate along with the detail breakup of expenditure should be submitted in letter head of FPO/FPCs in a sealed envelope subscribing the words "FINANCIAL DOCUMENTS FOR NIQ NO..... AND DATE..."
  3. All three above envelopes should be kept in a single large envelope subscribing the words "FOR NIQ NO..... AND DATE..... FROM ..... (The name and address of the agency)
- All particulars schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
  - The intending tenderers may visit the website [www.sufalbangla.in](http://www.sufalbangla.in) and click "Gallery" section for getting an idea of the ethnic look we are looking for.

**The undersigned reserves the right to accept or reject any or all the quotation without assigning any reason thereof.**

**Sd/- K.K.Adak**

Assistant Director of Agricultural Marketing  
(Admin.) Murshidabad.

**No. 1463/1/8**

**Dated 27/11/2018**

**Copy forwarded for kind information to:**

1. The District Magistrate, Murshidabad
2. Sub Division Officer, Domkol sub division
3. The Director of Agricultural Marketing, West Bengal, Kolkata-73
4. Project Director, Sufal Bangla
5. The Deputy Director of Agricultural Marketing (Admin.), Eastern Range, Kalyani, Nadia
6. The Deputy Director of Agricultural (Admin.), Murshidabad
7. District Information and Culture Officer, Berhampore with a request to kindly publish this NIQ in a district level news paper in Bengali
8. Treasury Officer, Berhampore Treasury II

**Sd/- K.K.Adak**

Assistant Director of Agricultural Marketing  
(Admin.) Murshidabad