

Government of West Bengal

Office of the Assistant Director of Agricultural Marketing (Administrative), Burdwan

Purta Bhawan, 7th Floor, Sadarghat Road, Burdwan – 713103.

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Memo No. 1270

Dated, Burdwan, the 13.11.2017

Notice Inviting Quotation

Quotations in sealed covers are invited for the following work from FPOs/FPCs, preferably registered with valid CIN. Experience in similar kind of works is desirable. It will be received by the office of the undersigned and will be opened as per schedule stated below. Representative of willing FPOs/FPCs quoting rate may remain present at the time of opening.

01	Name of work	Management of a stall provided for Agricultural Marketing Department at Block Krishi Mela (Mati, Krishi, Udyan Palan, Matsya, Krishi Bipanan, Samabay-O-Prani Sampad Mela) of 3 days duration to be held in 7 No. of blocks of Sadar North Sub-Division under Purba Bardhaman District from 25.11.2017 to 25.12.2017.
(I)	Selling, display and management of the stall	Work consists with: 1. Supervision, Human Resource, Support, Food and Lodging of the farmer –members, management, packaging in Food-grade container, Transportation of produces 2. Wage of Manpower to run the counter smoothly and daily stall management cost, cleaning, dusting etc. 3. To and fro transport of display and saleable materials and vehicle hiring for making various arrangements including transportation, packaging & labelling of produce/products. 4. Arrangements for food, accommodation and to and fro transportation of engaged manpower, stall attending farmers, personnel of selected FPC/Consortium of FPCs. 5. To and fro transport of display materials and vehicle hiring for making various arrangements including packaging for the programme: a. Aromatic Rice varieties: Tulaipanji, Gobindabhog, Kalonunia, Radhatilak etc. b. Black Rice c. Processed Agri Products: Jam, Jelly, Squash, Pickle etc. d. Exotic vegetables (without potato, onion, ginger and garlic) e. Mango Papad etc. f. Pulse: Sonamung, Black Gram etc. g. Accommodation for stall attending farmers/FPO personnel 6. To display and sale the Processed Fruit Products of Agricultural Marketing Department. 7. At least two sales persons should manage the stall throughout the Mela duration 8. To distribute leaflets and act as Extension managers of the Undersigned under strictest adherence to the instruction of the undersigned 9. Miscellaneous works as per direction. 10. Dump and wastage of produce/products must be absorbed by the selected FPC/FPO.
02	Rate to be quoted	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and applicable taxes.
03	Earnest Money	Rs. 1000/- (Rupees One Thousand Only) in the form of a Demand Draft in favour of <u>Assistant Director of Agricultural Marketing (Administrative), Burdwan</u> Payable at <u>Burdwan</u> must be submitted with the Quotation. The DD should not be drawn before the date of publication of this notice.
04	Last date and time for receipt of Tender form	21.11.2017 upto 12.00 noon.
05	Date and time for opening of tender	21.11.2017 at 01.00 P.M.

Eligibility Criteria:

The FPOs/FPCs who are running Sufal Bangla Stalls, maintaining supply chain management of Sufal Bangla and carrying out the market intervention programmes at different districts as and when required will be given first preference.

All the intending agencies must apply sufficiently ahead and produce up to date Income tax and other requisite certificates and credentials with their tender documents.

All particulars schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.

The intending tenderers may visit the website www.sufalbangla.in and click "Gallery" section for getting an idea of the ethnic look we are looking for.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Sandip Das
13/11/17

Assistant Director of Agricultural Marketing
(Administrative), Burdwan

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Copy forwarded for kind information and wide publicity to :-

1. The Director of Agricultural Marketing, West Bengal.
2. The Additional District Magistrate (Education), Purba Bardhaman.
3. The Krishi Karmadhakshya, Purba Bardhaman Zilla Parishad.
4. The Project Director, Sufal Bangla P.M.U. with request to upload the notice in Sufal Bangla website.
5. The Deputy Director of Agricultural Marketing (Administrative), Western Range.
6. The Deputy Director of Agriculture (Administration), Purba Bardhaman.
7. The District Information Officer, Purba Bardhaman with request to upload the notice in district website.
8. The D.I.C.O., Purba Bardhaman.
9. The Assistant Agricultural Marketing Officer (Administrative), Burdwan Sadar.
10. The C.A. to the Sabhadhipati, Purba Bardhaman Zilla Parishad for kind perusal of the Sabhadhipati, Purba Bardhaman Zilla Parishad.
11. The C.A. to the District Magistrate, Purba Bardhaman for kind perusal of the District Magistrate, Purba Bardhaman.
12. This Office Notice Board.

Sandip Das
13/11/17

**Assistant Director of Agricultural Marketing
(Administrative), Burdwan**